



## ONLINE ENROLMENT AT ACN

### HOW TO ENROL ONLINE AT ACN

Bachelor of Business/International Business Program

STEP 1: LOGON TO <http://studynet.auscampus.net> (student portal)

STEP 2: Key in your USERNAME (this is also your ACN logon code). The Username consists of 5 letters + 2 numbers.

Generally, the first two letters are the first two letters of your surname. The third and the fourth letters are the first two letters of your first name. The fifth letter is F. The first number represents the year you started and the second number represents your first semester at ACN.

For example, if your name is Ben Young and you first enrolled in the Degree program in 2007, Semester 1 then your username is YOBEF71.

Key in your ACCESS CODE (your date of birth) - YYYYMMDD  
Press SUBMIT



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STEP 3: Check the personal details at the top of the page.

STEP 4: Choose a new PASSWORD. This must be between 8 and 10 characters long. Choose a password that will be easy for you to remember. You will need to use this logon and password during the semester to logon to the portal.

STEP 5: Your LOCAL ADDRESS is your address in Sydney where you are living during the semester

STEP 6: Type YES in the declaration box at the bottom of the screen

STEP 7: Read the terms and conditions and press '**I accept the above conditions**'.  
(If you do not wish to accept these written conditions please speak to or contact a member of staff)





## ONLINE ENROLMENT AT ACN

### STEP 8: CHOOSING YOUR UNITS

Click on the unit name in the table by date and time slot. The units you have selected will appear above the table.

For help in choosing your units please refer to the attached Course Planners, Semester 2 timetable and list of units offered in the November Semester 2007 (you can use this list to plan your studies for the rest of the academic year). If you need to speak to someone about your unit selection, you can either send an email to an Academic Adviser or come to one of the drop-in sessions.

#### NOTES:

- Generally lectures last for 2 hours and tutorials last for one hour.
- Four (4) units is the minimum enrolment for International students due to visa regulations.
- There is no minimum requirement for Australian students.



## ONLINE ENROLMENT AT ACN

STEP 9: To confirm your timetable click 'ENROL'

STEP 10: To print your timetable click 'PRINT THIS PAGE'

STEP 11: To log-off

Click on 'CLICK HERE TO RETURN TO THE MENU'

Click 'LOGOUT' button to close the student portal

STEP 12: Please retain this timetable for your record and as proof of your enrolment.

**CLASSES BEGIN ON MONDAY 9 JULY**





## ONLINE ENROLMENT AT ACN

### WHO TO CONTACT?

For all questions regarding the Username, Access Code and/or Finance, please send an email to the following address:

- [acn\\_admissions@auscampus.net](mailto:acn_admissions@auscampus.net)

For all questions regarding unit selection, please contact an Academic Adviser:

- Sachini Pathirana: [spathirana@auscampus.net](mailto:spathirana@auscampus.net)
- Dom Turner: [dturner@auscampus.net](mailto:dturner@auscampus.net)



## ONLINE ENROLMENT AT ACN

### DROP-IN SESSIONS

If you are able to come to campus, we have organised a few drop-in sessions to assist you in your re-enrolment.

In these drop-in sessions, a member of the staff will be available to answer your queries in relation to re-enrolment via the portal.

The schedule for the drop-in sessions is as follows:

- Monday 18<sup>th</sup> June to Friday 22<sup>nd</sup> June from 3pm to 4 pm
- Thursday 21<sup>st</sup> June from 5pm to 6 pm

These drop-in sessions will be held in the computer lab at ACN.



# COURSE PLANNER: ACCOUNTING MAJOR

For a pass degree, students must complete a course of units accumulating 360 credit points. Students must undertake 120 credit points at first, second and third year level.

- A total of 24 units, or 360 credit points.
- All core units as indicated below.
- Students completing this course will graduate with a major in Accounting but may have the option of a second major in either Management or Financial Management
- It is possible to transfer from the Bachelor of Business to the fully accredited Bachelor of Commerce degree at the La Trobe University Campuses in Victoria. It is best that this be done before the end of the third semester. Transfer at a later point might result in less than full recognition for the work already completed.
- Students who complete the B.Bus (accounting major) are eligible for consideration for the advanced honours units offered at La Trobe Bundoora.

## Year 1

You must pass the compulsory units listed below, each of which has a 15 credit point value.

Year 1				
	<b>ECO1IMA</b> Macroeconomics	<b>ACC1AMD</b> Accounting for Management Decisions	<b>ECO1ISB</b> Introductory Statistics for Business	<b>LST1BSL</b> Business Law
	<b>ECO1IMI</b> Microeconomics	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information Systems	<b>ACC1IFA</b> Introductory Financial Accounting (ACC1AMD)

## Years 2 and 3

This degree is designed to allow completion of two majors, students choose and commence their major in 1<sup>st</sup> year. This major is completed in 2<sup>nd</sup> and 3<sup>rd</sup> years, along with either a 2<sup>nd</sup> major or electives.

Year 2				
	<b>ACC2CRE</b> Corporate Reporting (ACC1FA)	<b>ACC2IMA</b> Introductory Management Accounting (ACC1AMD)	<b>LST2LBA</b> Law of Business Association (LST1BSL)	<b>2<sup>nd</sup> year unit</b> (elective)
	<b>FIN2FIN</b> Finance (ECO1IMI)	<b>ACC2IMB</b> Intermediate Management Accounting (ACC2IMA)	<b>2<sup>nd</sup> year unit</b> (elective)	<b>2<sup>nd</sup> year unit</b> (elective)
Year 3				
	<b>ACC3AUD</b> Auditing (ACC2CRE)	<b>ACC3AFA</b> Advanced Financial Accounting (ACC2CRE)	<b>3<sup>rd</sup> year unit</b> (elective)	<b>3<sup>rd</sup> year unit</b> (elective)
	<b>ACC3TAX</b> Taxation (ACC1IFA and LST2LBA)	<b>3<sup>rd</sup> year unit</b> (elective)	<b>3<sup>rd</sup> year unit</b> (elective)	<b>3<sup>rd</sup> year unit</b> (elective)

# COURSE PLANNER: E-COMMERCE MAJOR

To be eligible for the award of the Degree students must complete:

- A total of 24 units, or 360 credit points (including any advanced standing granted).
- All first-year core units
- All units within one particular Major.
- 8 units (120 credit points) at each year level.

## Year 1

You must pass the compulsory units listed below, each of which has a 15 credit point value.

Year 1				
	<b>ECO1IMI</b> Microeconomics	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information System	<b>ECO1ISB</b> Introductory Statistics for Business
	<b>ECO1IMA</b> Macroeconomics	<b>ACC1AMD</b> Accounting for Management Decisions	<b>LST1BSL</b> Business Law	<b>INT1IS</b> Information Systems (BUS1MIS)

## Years 2 and 3

This degree is designed to allow completion of two majors, students choose and commence their major in 1<sup>st</sup> year. This major is completed in 2<sup>nd</sup> and 3<sup>rd</sup> years, along with either a 2<sup>nd</sup> major or electives.

Year 2				
	<b>LST2MAL</b> Marketing Law (LST1BSL)	<b>BUS2BEC</b> Business Management and E-Commerce (BUS1MIS)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
	<b>MGT2MCB</b> Management Communications	<b>MKT2MPP</b> Marketing Principles and Practice	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
Year 3				
	<b>BUS3TOC</b> Technology & Organisational Change (MGT1FOM)	<b>BUS3MMI</b> Multimedia and the Internet	<b>MKT3MRE</b> Marketing Research (MKT2MPP and ECO1ISB) <i>Marketing Research is highly recommended before undertaking MKT3ELM)</i>	3 <sup>rd</sup> year unit (elective)
	<b>BUS3ECP</b> E-Commerce Practicum (INT1IS, BUS2BEC)	<b>MKT3ELM</b> Electronic Marketing (MKT2MPP)	3 <sup>rd</sup> year unit (elective)	3 <sup>rd</sup> year unit (elective)

# COURSE PLANNER: FINANCIAL MANAGEMENT MAJOR

To be eligible for the award of the Degree students must complete:

- A total of 24 units, or 360 credit points (including any advanced standing granted).
- All first-year core units
- All units within one particular Major.
- 8 units (120 credit points) at each year level.

## Year 1

You must pass the compulsory units listed below, each of which has a 15 credit-point value.

Year 1				
	<b>ECO1IMI</b> Microeconomics	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information System	<b>ECO1ISB</b> Introductory Statistics for Business
	<b>ECO1IMA</b> Macroeconomics	<b>ACC1AMD</b> Accounting for Management Decisions	<b>LST1BSL</b> Business Law	<b>ECO1IOA</b> Introductory to Quantitative Analysis

## Years 2 and 3

This degree is designed to allow completion of two majors, students choose and commence their major in 1<sup>st</sup> year. This major is completed in 2<sup>nd</sup> and 3<sup>rd</sup> years, along with either a 2<sup>nd</sup> major or electives.

Year 2				
	<b>FIN2FIN</b> Finance (ECO1IMI)	<b>FIN2FII</b> Financial Instruments (ECO1IOA)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
	<b>ECO2MEC</b> Managerial Economics (ECO1IMI)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
Year 3				
	<b>FIN3IFM</b> International Financial Management (FIN2FIN)	<b>FIN3CFI</b> Corporate Finance (FIN2FIN)	3 <sup>rd</sup> year unit (elective)	3 <sup>rd</sup> year unit (elective)
	<b>FIN3FRM</b> Financial Risk Management (FIN2FIN)	<b>FIN3IPM</b> Investment and Portfolio Management (FIN2FIN)	3 <sup>rd</sup> year unit (elective)	3 <sup>rd</sup> year unit (elective)

# COURSE PLANNER: HUMAN RESOURCE MANAGEMENT MAJOR

To be eligible for the award of the Degree students must complete:

- A total of 24 units, or 360 credit points (including any advanced standing granted).
- All first-year core units
- All units within one particular Major.
- 8 units (120 credit points) at each year level.

## Year 1

You must pass the compulsory units listed below, each of which has a 15 credit-point value.

Year 1				
	<b>ECO1IMI</b> Microeconomics	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information System	<b>ECO1ISB</b> Introductory Statistics for Business
	<b>ECO1IMA</b> Macroeconomics	<b>ACC1AMD</b> Accounting for Management Decisions	<b>LST1BSL</b> Business Law	<b>1<sup>st</sup> year unit</b> (elective)

## Years 2 and 3

This degree is designed to allow completion of two majors, students choose and commence their major in 1<sup>st</sup> year. This major is completed in 2<sup>nd</sup> and 3<sup>rd</sup> years, along with either a 2<sup>nd</sup> major or electives. Business majors consist of eight units.

Year 2				
	<b>MGT2HRM</b> Human Resource Management (MGT1FOM)	<b>MGT2OBE</b> Organisational Behaviour (MGT1FOM)	<b>2<sup>nd</sup> year unit</b> (elective)	<b>2<sup>nd</sup> year unit</b> (elective)
	<b>MGT2HRD</b> Human Resource Development (MGT2HRM)	<b>MGT2ISC</b> Interpersonal Skills & Conflict Management	<b>2<sup>nd</sup> year unit</b> (elective)	<b>2<sup>nd</sup> year unit</b> (elective)
Year 3				
	<b>ECO3IRE</b> Industrial Relations	<b>MGT3HRI</b> Human Resource Information Systems (MGT2HRM)	<b>3<sup>rd</sup> year unit</b> (elective)	<b>3<sup>rd</sup> year unit</b> (elective)
	<b>MGT3OCD</b> Organisational Change & Development (MGT1FOM)	<b>MGT3IHR</b> International Human Resource Management (MGT2HRM)	<b>3<sup>rd</sup> year unit</b> (elective)	<b>3<sup>rd</sup> year unit</b> (elective)

# COURSE PLANNER: INFORMATION TECHNOLOGY MAJOR

To be eligible for the award of the Degree students must complete:

- A total of 24 units, or 360 credit points (including any advanced standing granted).
- All first-year core units
- All units within one particular Major.
- 8 units (120 credit points) at each year level.

## Year 1

You must pass the compulsory units listed below, each of which has a 15 credit point value.

Year 1				
	<b>ECO1IMI</b> Microeconomics	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information System	<b>ECO1ISB</b> Introductory Statistics for Business
	<b>ECO1IMA</b> Macroeconomics	<b>ACC1AMD</b> Accounting for Management Decisions	<b>LST1BSL</b> Business Law	<b>INT1PE</b> Programming Environment

## Years 2 and 3

This degree is designed to allow completion of two majors, students choose and commence their major in 1<sup>st</sup> year. This major is completed in 2<sup>nd</sup> and 3<sup>rd</sup> years, along with either a 2<sup>nd</sup> major or electives.

Year 2				
	<b>INT1IS</b> Information Systems (BUS1MIS)	<b>INT2BPC</b> Business Programming Concepts (INT1PE)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
	<b>INT2ISD</b> Information Systems Development (INT1IS)	<b>INT2WD</b> Web Development (BUS1MIS)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
Year 3				
	<b>INT3BCN</b> Business Computer Networks (BUS1MIS, INT1PE)	<b>INT3BDS</b> Business Data Structures (INT2BPC or INT1PC)	3 <sup>rd</sup> year unit (elective)	3 <sup>rd</sup> year unit (elective)
	<b>INT3DB</b> Database (BUS1MIS, INT2BPC)	<b>INT3ISP</b> Information Systems Practice (INT2ISD) or <b>INT3WS</b> Web Services (INT2WD, INT3BDS)	3 <sup>rd</sup> year unit (elective)	3 <sup>rd</sup> year unit (elective)

# COURSE PLANNER: MANAGEMENT MAJOR

To be eligible for the award of the Degree students must complete:

- A total of 24 units, or 360 credit points (including any advanced standing granted).
- All first-year core units
- All units within one particular Major.
- 8 units (120 credit points) at each year level.

## Year 1

You must pass the compulsory units listed below, each of which has a 15 credit point value.

Year 1				
	<b>ECO1IMI</b> Microeconomics	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information System	<b>ECO1ISB</b> Introductory Statistics for Business
	<b>ECO1IMA</b> Macroeconomics	<b>ACC1AMD</b> Accounting for Management Decisions	<b>LST1BSL</b> Business Law	1st year unit (elective)

## Years 2 and 3

This degree is designed to allow completion of two majors, students choose and commence their major in 1<sup>st</sup> year. This major is completed in 2<sup>nd</sup> and 3<sup>rd</sup> years, along with either a 2<sup>nd</sup> major or electives.

Year 2				
	<b>FIN2FIN</b> Finance (ECO1IMI)	<b>MGT2HRM</b> Human Resource Management (MGT1FOM)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
	<b>MGT2BET</b> Business Ethics	<b>MGT2OBE</b> Organisational Behaviour (MGT1FOM)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
Year 3				
	<b>MGT3IMG</b> International Management (MGT1FOM)	<b>MGT3OCD</b> Organisational Change & Development (MGT1FOM)	3 <sup>rd</sup> year (elective) (elective)	3 <sup>rd</sup> year unit (elective)
	<b>MGT3OSD</b> Organisational Structure & Design (MGT1FOM)	<b>MGT3SMG</b> Strategic Management (MGT1FOM)	3 <sup>rd</sup> year (elective)	3 <sup>rd</sup> year unit (elective)

# COURSE PLANNER: MARKETING MAJOR

To be eligible for the award of the Degree students must complete:

- A total of 24 units, or 360 credit points (including any advanced standing granted).
- All first-year core units
- All units within one particular Major.
- 8 units (120 credit points) at each year level.

## Year 1

You must pass the compulsory units listed below, each of which has a 15 credit-point value.

Year 1				
	<b>ECO1IMI</b> Microeconomics	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information System	<b>ECO1ISB</b> Introductory Statistics for Business
	<b>ECO1IMA</b> Macroeconomics	<b>ACC1AMD</b> Accounting for Management Decisions	<b>LST1BSL</b> Business Law	1 <sup>st</sup> year unit (elective)

## Years 2 and 3

This degree is designed to allow completion of two majors, students choose and commence their major in 1<sup>st</sup> year. This major is completed in 2<sup>nd</sup> and 3<sup>rd</sup> years, along with either a 2<sup>nd</sup> major or electives.

Year 2				
	<b>MKT2MPP</b> Marketing Principles and Practice	<b>LST2MAL</b> Marketing Law (LST1BSL)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
	<b>MKT2CBE</b> Consumer Behaviour (MKT2MPP)	<b>MKT2SMA</b> Services Marketing (MKT2MPP)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
Year 3				
	<b>MKT3MCO</b> Marketing Communication (MKT2MPP and MKT2CBE)	<b>MKT3MRE</b> Marketing Research (MKT2MPP and ECO1ISB)	3 <sup>rd</sup> year unit (elective)	3 <sup>rd</sup> year unit (elective)
	<b>MKT3SMK</b> Strategic Marketing (MKT2MPP)	<b>MKT3IMK</b> International Marketing (MKT2MPP) <b>or</b> <b>MKT3ELM</b> Electronic Marketing (MKT2MPP)	3 <sup>rd</sup> year unit (elective)	3 <sup>rd</sup> year unit (elective)

# COURSE PLANNER: INTERNATIONAL BUSINESS MAJOR

To be eligible for the award of the Degree students must complete:

- A total of 24 units, or 360 credit points (including any advanced standing granted).
- All first-year core units
- All units within one particular Major.
- 8 units (120 credit points) at each year level.

## Year 1

You must pass the compulsory units listed below, each of which has a 15 credit point value.

Year 1				
	<b>ECO1IMI</b> Microeconomics	<b>MGT1FOM</b> Foundations of Management	<b>BUS1MIS</b> Management Information System	<b>ECO1ISB</b> Introductory Statistics for Business
	<b>ECO1IMA</b> Macroeconomics	<b>ACC1AMD</b> Accounting for Management Decisions	<b>LST1BSL</b> Business Law	1st year unit (elective)

## Years 2 and 3

This degree is designed to allow completion of two majors, students choose and commence their major in 1<sup>st</sup> year. This major is completed in 2<sup>nd</sup> and 3<sup>rd</sup> years, along with either a 2<sup>nd</sup> major or electives.

Year 2				
	<b>ECO2IBE</b> International Business Environment (ECO1IMA, ECO1IMI)	<b>MKT2MPP</b> Marketing Principles and Practice	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
	<b>BUS2BMO</b> Business Models (ECO1IMI, BUS1MIS)	<b>FIN2FIN</b> Finance (ECO1IMI)	2 <sup>nd</sup> year unit (elective)	2 <sup>nd</sup> year unit (elective)
Year 3				
	<b>FIN3IFM</b> International Financial Management (FIN2FIN)	<b>MGT3IMG</b> International Management (MGT1FOM)	3 <sup>rd</sup> year (elective) (elective)	3 <sup>rd</sup> year unit (elective)
	<b>FIN3FRM</b> Financial Risk Management (FIN2FIN)	<b>MKT3IMK</b> International Marketing (MKT2MPP)	3 <sup>rd</sup> year (elective)	3 <sup>rd</sup> year unit (elective)