



Document ID:	REFERENCE ACN 0.8 R1:- ESOS Framework (National Code Compliance)
Responsibility:	Managing Director
Version No:	1
Issue date:	29/06/07

POLICY TITLE: ESOS FRAMEWORK (NATIONAL CODE COMPLIANCE)

AMENDMENT HISTORY:

Issue Date:	Summary of Changes
290607	Initial version of Policy

PURPOSE:

This policy is to ensure compliance to the National Code 2007. The National Code 2007 requires registered providers to give prospective students information about the ESOS framework. This document is now available to Providers and will be made available on the ACN website: <http://www.auscampus.net/about-ACN/policies.html>

It can be downloaded as a PDF document and is a controlled document within ACN's Quality Management System.

SCOPE:

This policy applies to all international students and the management of ACN to comply with the National Code 2007.

POLICY

It is ACN policy that the National Code rights and responsibilities for students and providers be made available to all students.

Students may access more information about the National Code 2007 at

http://www.dest.gov.au/sectors/international_education/publications_resources/profiles/revised_national_code.htm

REFERENCES:

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Appendix 1: National Code



The Australian Government wants overseas students in Australia to have a safe, enjoyable and rewarding place to study. Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the ESOS framework and they include the *Education Services for Overseas (ESOS) Act 2000* and the National Code.

Protection for overseas students

As an overseas student on a student visa, you must study with an education provider and in a course that can be found on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) at <http://cricos.dest.gov.au>. CRICOS registration guarantees that the course and the education provider at which you study meet the high standards necessary for overseas students. Please check carefully that the details of your course – including its location – match the information on CRICOS.

Your rights

The ESOS framework protects your rights, including:

- your right to receive, before enrolling, current and accurate information about the courses, fees modes of study and other information from your provider and your provider's agent. If you are under 18, to ensure your safety, you will be granted a visa only if there are arrangements in place for your accommodation, support and welfare.
- your right to sign a written agreement with your provider before or as you pay fees, setting out the services to be provided, fees payable and information about refunds of course money. You should keep a copy of your written agreement.
- your right to get the education you paid for. The ESOS framework includes consumer protection that will allow you to receive a refund or to be placed in another course if your provider is unable to teach your course.
- your right to know:
 - how to use your provider's student support services;
 - who the contact officer or officers are for overseas students;
 - if you can apply for course credit;
 - when your enrolment can be deferred, suspended or cancelled;
 - what your provider's requirements are for satisfactory progress in the courses you study;
 - if attendance will be monitored for those courses;
 - what will happen if you want to change providers; and

Framework

AEl contact: telephone 1300 363 079 (local call costs), email: aei@dest.gov.au or visit the website: aei.dest.gov.au.

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- o how to use your provider's complaints and appeals process.

Your responsibilities

As an overseas student on a student visa, you have responsibilities to:

- satisfy your student visa conditions;
- maintain your Overseas Student Health Cover (OSHC) for the period of your stay;
- meet the terms of the written agreement with your provider;
- inform your provider if you change your address;
- maintain satisfactory course progress;
- if attendance is recorded for your course, follow your provider's attendance policy; and
- if you are under 18, maintain your approved accommodation, support and general welfare arrangements.

Contact details

Who?	Why?	How?
Your provider	For policies and procedures that affect you	Speak with your provider. Go to your provider's website.
Department of Education Science and Training (DEST)	For your ESOS rights and responsibilities	www.dest.gov.au/esos (until 30 June 2007) aei.dest.gov.au/esos ESOS Helpline +61 2 6240 5069 Email esosmailbox@dest.gov.au
Department of Immigration and Citizenship (DIAC)	For visa matters	www.immi.gov.au Phone 131 881 in Australia Contact the DIAC office in your country.