



Document ID:	ADM2.3 Scholarship Policy for ACN IBT Type B Scholarships
Responsibility:	Manager, Admissions
Version:	4
Issue date:	17/5/07

## SCHOLARSHIP POLICY ACN IBT TYPE B SCHOLARSHIPS

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### AMENDMENT HISTORY:

Issue Date:	Version	Summary of Changes
26/6/2006		Second draft for review between ABouton and CPatton
27/6/2006		ABouton updating changes for CPatton review
3/7/06		Further review
12/4/07		Inclusion of international students from emerging international markets included in scope; update of fee \$ for 2007 rates
21/5/07	4	Creation of Type B \$1000 where n=10 + eligibility criteria; limited intl. markets & approved by Director Sales and Marketing

### PURPOSE:

This document sets out the ACN policy on provision of IBT Type B scholarship for scholarships issued at ACN and:

- Identifies how many scholarships will be awarded and when, for a certain level of scholarship
- Identifies the general eligibility criteria for applicants when applying

The Procedure document (ADM 2.3.1. Scholarship Procedure for Domestic Students and Table B IBT Scholarships) is a supporting document which highlights the details, value and general eligibility criteria for the:

- Study Support Scholarship
- Academic Excellence Scholarship

The REFERENCE ADM 2.3.1. R1:- Key Dates and Award Form – Scholarships document identifies:

1. The key dates which all applications must be submitted

Applications are to be submitted on:

FORM ADM 2.3.1. F1:- Academic Excellence Scholarship Application

FORM ADM 2.3.1. F2:- Study Support Scholarship Application



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## SCOPE

This policy applies to all staff receiving applications from students, and for all students seeking a scholarship from ACN. These are known as IBT Type B scholarships.

Scholarships organized through IBT central administration are separate to this Policy and are known as Type A scholarships and details are to be found at [www.ibteducation.com](http://www.ibteducation.com). Refer also REFERENCE ADM 2.3.1. R2: - IBT Type A Scholarship Poster.

At core, there is a competitive process for access to ACN Scholarships.

Two broad types of ACN Type B IBT scholarships are issued: for academic excellence and for financial need.

There is an ACN scholarship panel which will consider and decide the success of applications received, followed by a formal letter by the Managing Director of ACN to the successful applicant(s). Scholarship details are then input in MAZE by Manager Admissions. All hard-copy documentation must be filed for future references.

All students are eligible to apply for an IBT Type B, ACN Scholarship be it for financial or academic purposes.

This policy applies to domestic (Australian citizen and permanent resident) students, or international students only in identified markets – refer ADM 2.3.1. Scholarship Procedure for Table B IBT Scholarships

## ACN STUDY SUPPORT SCHOLARSHIPS DEFINED

ACN will offer assistance to students experiencing financial need and/or educational disadvantage who are commencing full-time or (approved) part-time undergraduate studies for the first time at the Sydney campus.

## ACN ACADEMIC EXCELLENCE SCHOLARSHIP DEFINED

ACN will offer limited scholarships to support students commencing tertiary studies for the first time, who enrol at the Sydney campus.

Applicants must have achieved an 75% overall average in their Higher School Certificate (or equivalent), completed within the last 3 years, or last highest award qualification on, or off-shore (e.g. Associate Degree, 3 year Chinese Diploma etc).

## POLICY FOR NON-IBT SCHOLARSHIPS

### Standing Principles

1. Applicants must meet all of the general eligibility criteria listed in this Policy to be considered for this scholarship.
2. A total of ten (10) scholarships are available in any one financial year.
3. Each scholarship is valued at \$1,000 each.
4. ACN will offer two (2) Study Support and/or Academic Excellence Scholarships for **domestic undergraduate students** enrolled in all disciplines of the campus. ACN will offer eight (8) Academic Excellence Scholarships for



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**international undergraduate students** in all disciplines of the campus. All scholarships are merit based and allocated as the result of a competitive application process.

5. Only one (1) Scholarship will be awarded to any one applicant for the duration of their career at ACN.
6. Scholarship is to be received as a Tuition Waiver.
7. No student will receive any cash value, nor can they transfer their Scholarship.
8. If a student withdraws from ACN, they forfeit any remaining pro-rata credit balance and the value of the remaining scholarship may be assigned to another student at the sole discretion of the Managing Director of ACN.

### General Eligibility Criteria for all Undergraduate Scholarships Listed in this Policy

9. Domestic undergraduate applicants must be Australian Citizens or hold a permanent Humanitarian visa (Permanent Residents of Australia and NZ citizens are not eligible)
10. Only international students from markets as defined in ADM 2.3.1. Scholarship Procedure for Table B IBT Scholarships are eligible
11. Evidence of qualification will be through standard application materials, including appropriate documentation including HSC transcripts, or international equivalent, or most recent school or education transcripts demonstrating academic leadership.
12. Applicants must be a new, commencing student in any of semester 1, 2 or 3 of the degree or at least final semester of the diploma **with** a packaged offer to the primary course being the Bachelor degree of La Trobe at ACN.
13. Scholarship recipients are generally expected to be studying full-time. Students wishing to enroll part-time will be considered in different circumstances, for example where disability or full-time work prevent full-time study, or financial difficulty.
  - Students wishing to be considered for a part-time scholarship must include information explaining the circumstances preventing full-time study, in the application form.

#### REFERENCES:

Policy Number:	Policy Title
REFERENCE ADM 2.3.1. R1:-	Key Dates and Award Form – Scholarships
REFERENCE ADM 2.3.1. R2:	IBT Type A Scholarship Poster
ADM 2.3.1.	Scholarship Procedure for Table B IBT Scholarships
FORM ADM 2.3.1. F1:- Academic Excellence Scholarship Application	Academic Excellence Scholarship Application
FORM ADM 2.3.1. F2:- Study Support Scholarship Application	Study Support Scholarship Application